

**TUESDAY, JUNE 18, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, June 18, 2019, with the following members present Mr. Harold R. Henson and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance. Mr. Brian S. Stewart was absent from today's session:

**In the Matter of**  
**Minutes Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from June 11, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 19, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$424,587.70 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Appropriation of Funds Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

**\$100,000.00 – 260.1150.5401 – Real Estate Assessment Contract Services - Auditor**

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Blanket Purchase Order Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the BLANKET PURCHASE ORDER:

**\$5,000.00 – 101.6101.5901 – Airport Other Expenses – Commissioners**

**TUESDAY, JUNE 18, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Mr. Flick conducted a LEPC Exercise on June 14th. They had a good turnout from the County, and it was well received by State.
- Mr. Flick submitted the 2019 Federal 911 Survey to Ohio 911.
- Mr. Flick prepared and submitted the 2020 Tax Budget for EMA/911/LEPC/COTS/800mhz.
- The Pickaway County Fair is this week and CERT Team Members will be filling in at First Aid Station.
- The Post LEPC Exercise AAR was completed
- The final Emergency Operation Center (EOC) purchases have been made.
- The EMA Director will be on leave June 20<sup>th</sup> and return June 25<sup>th</sup>. The Deputy EMA Director will be covering.
- There will be a Monthly Communications Meeting next week.
- Mr. Flick will be preparing the HAZMIT Grant / Plan work.

**In the Matter of**  
**Deputy County Administrator Report:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There was one BWC claim filed this week. A Juvenile Court employee received an eye injury, with no lost work time.
- Mr. Rogols will be meeting with Don Sherman, City of Circleville, June 20<sup>th</sup> to present and finalize the application for the South Pickaway Street properties.
- The Maintenance Worker 1 position was posted on OhioMeans jobs, newspaper and website on Monday, June 3<sup>rd</sup>. The position was posted through June 12<sup>th</sup> and one application was received.

**In the Matter of**  
**Ditch Assessment Approval:**

Commissioner Stewart made a motion to approve the annual maintenance assessment for the following County ditches for the year 2019 and payable in 2020:

**Autie Howard Group Ditch**  
**Blue Anderson Ditch**  
**Braskett Ditch**  
**Buskirk Upper Terminus Open Ditch**  
**Congo Lateral #1 Ditch**  
**Cook's Group Open Ditch**  
**Dry Run Lateral #1 Ditch**  
**DS Drainage Improvement**  
**Fulks, Moore, Wolford Ditch**  
**George's Run Upper Terminus Ditch**  
**Greenbriar Extension #1 Ditch**  
**Greenbriar Ditch**  
**Hughes County Ditch Lateral #1**  
**Hughes Main Ditch**  
**Hughes Upper Terminus & Lateral #4**  
**Metzger-Ewing-Johnson Group Ditch**  
**Mud Run Lateral #1 Ditch**  
**PC Acres Storm Water Ditch**  
**Wampler Hills Storm Watch Ditch**

**TUESDAY, JUNE 18, 2019  
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**Wilson Ditch**

Seconded by Commissioner Henson. Voting was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of the  
2019 Ohio Federation of Women  
Tribute to Women Award  
Recipient, Sandy Darby:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No. 061819-1**

**WHEREAS**, it is the pleasure of the Pickaway County Board of Commissioners to recognize people of outstanding significance; and,

**WHEREAS**, Sandy Darby, of Circleville, Ohio, was nominated as the 2019 Ohio Federation of Women Tribute to Women Award. Each year the Ohio Federation of Republican Women honors local club members who have given their time and talent to promote Republican candidates and values, support the election of candidates, serve in government offices, volunteer in civic and church organizations, accomplish meaningful results in professional life, and rear happy healthy families, and Mrs. Darby holds all of those traits; and,

**WHEREAS**, Mrs. Darby is devoted to the Republican Party and has served no matter where she has lived. While living in Kentucky, Mrs. Darby served as the Greenup County Republican Party Chairman, served on the Board of Elections, City of Greenup Board of Ethics and volunteered at Community Faith Action; and,

**WHEREAS**, once she took roots in Pickaway County, Ohio, Mrs. Darby served as the Secretary of the Pickaway County Central Committee (PCCC) from 2010-2016 and was elected Vice-Chairman in 2016, which Mrs. Darby still holds to this day. Mrs. Darby is also the OFRW District 12 Vice-President and the PCWRC President. In 2014, Mrs. Darby was the Republican Party Pickaway County Auditor candidate, has been the Pickaway County Chair and Co-Chair for national, state, and local campaigns; and,

**WHEREAS**, Mrs. Darby attends Heritage Freewill Baptist Church with her husband Richard. The couple will be celebrating their 50<sup>th</sup> wedding anniversary October 2, 2019; then,

**THEREFORE, BE IT RESOLVED**, in recognition of Mrs. Darby's compassion and driving desire to promote women's Republican candidates' values in Pickaway County, the Pickaway County Board of Commissioners are honored to congratulate:

***Sandy Darby***

***as the***

***Recipient of the***

***2019 Ohio Federation of Women  
Tribute to Women Award***

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, JUNE 18, 2019**  
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**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Allocation of April 2019 Sales Tax Collections:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to allocate the April 2019 Sales Tax collections in the following manner:

**\$32,733.00 to 401.0000.4121 – Capital Fund**  
**\$785,596.22 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, absent, Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Ohio Department of Rehabilitation and Correction**  
**Grant Agreements Signed for Non-Residential Community-Based Correction Programs:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to sign the Ohio Department of Rehabilitation and Correction (ODRC) Subsidy Grant Agreement 407 for Community-Based Corrections Programs for Non-Residential Corrections Program in the amount of \$160,128; and, the ODRC Subsidy Grant Agreement 408 for Community-Based Non-Residential Correction Programs in the amount of \$167,632.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Expedited Type II Annexation Petition Filed for the**  
**Annexation of 1.001 +/- Acres of Harrison Township**  
**Into the Village of Ashville:**

As the first official act related to an Expedited Type II Annexation petition filed for the annexation 1.001 +/- acres of Harrison Township into the Village of Ashville, the commissioners' clerk informed them that the petition was filed on Thursday, June 13, 2019, and is hereby entered upon the Pickaway County Commissioners' Journal #65, pages dated June 18, 2019. In the initial review of the annexation petition, all necessary documents appear to have been submitted with the annexation petition, with the exception of the ordinance or resolution from the Village of Ashville that it will provide the necessary services. Per ORC §709.023 (C), this must be received within 20 days after the filing of the petition. Per §709.023 (D), the Harrison Township Trustees are to file an ordinance or resolution consenting or objecting to the annexation within 25 days. If no ordinance or resolution is submitted within 25 days, it is presumed to be consent.

The Expedited Type II Annexation has been placed as a 10:30 a.m. agenda item on the commissioners' July 16, 2019, regular meeting day schedule.

**In the Matter of**  
**Addendum #1 Approved Extending**  
**Rental Lease with Ohio Department of**  
**Public Safety for Driver's License Testing Bureau:**

The commissioners reviewed Addendum #1 to the Rental Lease Agreement with the Ohio Department of Public Safety for housing of the Driver's License Testing Bureau at the Pickaway County Annex, 141 West Franklin Street, Suite 600, Circleville, Ohio. The addendum extends the rental period for an additional term beginning July 1, 2016, through June 30, 2017. The annual rate will remain at \$8,204.40, which is paid to the county in quarterly installments of \$2,051.10 each.

**TUESDAY, JUNE 18, 2019**  
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Following the review, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the Rental Lease Agreement with the Ohio Department of Public Safety for the aforementioned period and annual rental amount.

Voting on the motion was as follows: Commissioner Henson yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Community Action,**  
**USDA Housing Preservation Grant:**

Rocky Saxour and Mark Mills from PICCA met with the Commissioners to discuss the USDA Housing Preservation Grant application. The grant is anticipated to begin October 2020 and the sum of \$60,373.06 will allow \$4,025 per home repair, estimating to help 15 homes outside of city limits.

Upon discussion, Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve and authorize PICCA to submit the USDA Housing Preservation Grant Application.

Voting on the motion was as follows: Commissioner Henson yes; Commissioner Stewart, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Mrs. Dengler is working on receiving the completed documentation from Corna.
- Mrs. Dengler took Andy Cupp from Hummel and Plum Insurance thru the fairgrounds to get the new buildings added to the county insurance policy.
- Mrs. Dengler gave the Leadership Pickaway class a tour of Memorial Hall last Friday.
- Numbers from the Heritage Ball are being finalized and donations from the event or auction are coming in.
- Mrs. Dengler is working with CORSA to get Veterans Services trailer and contents paid for and replaced from the tornado damage at Todd Huffman's house.
- Mrs. Dengler is still preparing the tax budget and receiving information from department heads.
- CBO, David Duckworth emailed his 30-day notice.
- Mrs. Dengler met with Tom Spring and Darrin Flick, EMA Director, regarding the PSAP consolidation.
- Mrs. Dengler is meeting with WDC Group

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending June 8, 2019.

A total of \$512 was reported being collected as follows: \$200 in adoptions; \$12 in boarding revenue; \$120 in dog licenses; \$45 in dog license late penalty; \$25 in micro-chip fees; \$35 in private donations; and \$75 in redemptions.

Six (6) stray dogs were processed in; four (4) dogs were adopted.

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**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending June 15, 2019.

A total of \$685 was reported being collected as follows: \$100 in adoptions; \$135 in dog licenses; \$90 in dog license late penalty; \$40 in owner turn-in fees; \$10 in owner puppy turn-in fees; \$235 in private donations; and \$75 in redemptions.

Five (5) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner - {absent}  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk